



*We are a neighborhood Christian school committed to inspiring the minds and hearts of our students; equipping them to embrace cultural, economic, and racial diversity; and empowering them to love and serve in community.*

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## **Educational Support Paraprofessional - Job Description**

### **A. Purpose**

Living Stones Academy is seeking a Paraprofessional who:

- Is enthusiastic about Christ-centered education.
- Has a passion for working with young children with disabilities from diverse backgrounds.
- Serves to assist the Educational Support Services Coordinator and General Education Teachers in meeting the needs of individual students with significant needs.
- Will report to the Educational Support Services Coordinator.

### **B. Job Responsibilities and Requirements**

Must have completed two years of college, and have experience working with young children. This individual must exhibit a genuine, nurturing, caring attitude to all children.

Responsibilities:

1. Support students with emotional or behavioral concerns and assist them in developing appropriate social skills as identified by a behavior intervention plan, IEP, or Individual Student Plan.
2. Provide support for individual students inside and outside the classroom to enable them to participate in activities.
3. Assist the Educational Support Services (ESS) Coordinator and General Education Teachers in maintaining a safe learning environment and ensuring the well-being and safety of the children in his/her care.
4. Attend to student's physical needs such as bathroom assistance.
5. Assist in the implementation of Individual Education Plans for students and monitor their progress. This includes but is not limited to small group/push-in math or language arts support.
6. Attend training opportunities as recommended by the ESS Coordinator or Head of School.
7. Attend planning/progress monitoring meetings.
8. Form and maintain trusting relationships with students.

Requirements:

1. Believe every child is made in God's image and has gifts and abilities that will enrich the communities of which they are a part.
2. Model Christ-like behavior.
3. Demonstrate ethical behavior and confidentiality of information about students in school environment and community.
4. Communicate effectively, both orally and in writing.
5. Interact with children, including bending, kneeling, sitting on the floor, lifting up to 50 pounds, climbing, and walking.
6. Maintain a calm demeanor when interacting with students with behavioral challenges.

### **C. Terms of Employment**

Hours of work and schedule are determined on an annual basis, based upon program needs and availability of funds. Using the position description as a basis, there will be an annual evaluation. This evaluation will be the responsibility of employee's supervisor and will include input/observations from staff members, administrator, and parents.

### **D. Job Classification and Compensation**

This is a non-exempt position, meaning that it is not exempt from the hourly wage and labor laws. Monday through Friday, 7:45-3:15. Mid-August to Early June