

We are a neighborhood Christian school committed to inspiring the minds and hearts of our students; equipping them to embrace cultural, economic, and racial diversity; and empowering them to love and serve in community.

# **Educational Support Paraprofessional - Job Description**

# A. Purpose

Living Stones Academy is seeking a Paraprofessional who:

- Is enthusiastic about Christ-centered education.
- Has a passion for working with young children with disabilities from diverse backgrounds.
- Serves to assist the Educational Support Services Coordinator and General Education Teachers in meeting the needs of individual students with significant needs.
- Will report to the Educational Support Services Coordinator.

## B. Job Responsibilities and Requirements

Must have completed two years of college, and have experience working with young children. This individual must exhibit a genuine, nurturing, caring attitude to all children.

### Responsibilities:

- 1. Support students with emotional or behavioral concerns and assist them in developing appropriate social skills as identified by a behavior intervention plan, IEP, or Individual Student Plan.
- 2. Provide support for individual students inside and outside the classroom to enable them to participate in activities.
- 3. Assist the Educational Support Services (ESS) Coordinator and General Education Teachers in maintaining a safe learning environment and ensuring the well-being and safety of the children in his/her care.
- 4. Attend to student's physical needs such as bathroom assistance.
- 5. Assist in the implementation of Individual Education Plans for students and monitor their progress. This includes but is not limited to small group/push-in math or language arts support.
- 6. Attend training opportunities as recommended by the ESS Coordinator or Head of School.
- 7. Attend planning/progress monitoring meetings.
- 8. Form and maintain trusting relationships with students.

#### **Requirements:**

- 1. Believe every child is made in God's image and has gifts and abilities that will enrich the communities of which they are a part.
- 2. Model Christ-like behavior.
- 3. Demonstrate ethical behavior and confidentiality of information about students in school environment and community.
- 4. Communicate effectively, both orally and in writing.
- 5. Interact with children, including bending, kneeling, sitting on the floor, lifting up to 50 pounds, climbing, and walking.
- 6. Maintain a calm demeanor when interacting with students with behavioral challenges.

### C. Terms of Employment

Hours of work and schedule are determined on an annual basis, based upon program needs and availability of funds. Using the position description as a basis, there will be an annual evaluation.

### D. Job Classification and Compensation

This is a non-exempt position, meaning that it is not exempt from the hourly wage and labor laws. Monday through Friday, 7:45-3:15. Mid-August to Early June